

**IFTA AUDIT COMMITTEE TELECONFERENCE  
11:30 EST, May 10, 2011**

**COMMITTEE MEMBERS:**

Dawn Lietz, Chair, NV  
Jeff Hood, Vice Chair, IN  
Tony Dewell, BC  
Gene Hall, VA  
Stacey Hammock, WY  
Diana Kay, FL

Audrey Martel, NH  
Dave Nicholson, OK  
Hoa Quach, AB  
Bob Schwab, MO  
Dan Young, MT  
AnnMarie Chamberlain, Ex-Officio, MA

**BOARD LIAISONS:**

Kirk Davenport, TX  
Sheila Rowan, TN

**IFTA INC. ADVISORS:**

Debbie Meise  
Tammy Trinker

Absent: Audrey Martel; Dan Young, AnnMarie Chamberlain

Other Attendees: None

**Farewell to Audrey:**

Dawn Lietz extended the group's well wishes to Audrey Martel, NH, who is scheduled to retire on June 1<sup>st</sup>. Audrey has been instrumental in assisting the Audit Committee with the workshop presentations. She will be missed.

**Review of Minutes from 04/19/2011 Audit Committee teleconference:**

Changes: None  
Motion to approve

**Review of April 20th Planning Call minutes:**

The minutes were discussed.

**Countdown to 2012 Workshop – 7 1/2 months:**

Joint Audit Planning Call is scheduled for Wednesday May 18<sup>th</sup> at 11:00 am ET and every 3<sup>rd</sup> Wednesday of the month thereafter.

Dawn suggested that a survey be conducted to get feedback from past participants, auditors, and managers to establish goals for the training topics. This will assist in gathering presenters and keep the material focused on topics relevant to the needs of the participants. Once the survey results are tallied, we can work on identifying the

presenters and length of time devoted to each presentation. She will check with Tim to see if he can put together a survey through the survey monkey.

### **Updates/Reports**

CAWG

RRWG

Dawn reported that she has informally heard the Board is sending the report back to the working group to develop a flow chart and clarify some areas that the Board was unclear on.

ITAC

Audit Manual Review – Dan Young was not present.

Future Webinars - No new information on webinars.

### **New Business:**

Vacancy in the NE Region – Due to Audrey’s resignation from the A/C, there is a vacancy in the NE Region.

Promotion of the Workshop –

Meeting adjourned at 12:27 pm EST Next Meeting is Tuesday, **June 14, 2011** @11:30 EST.